Student Book Ordering Guide

Login to your MyBGSU account.

Complete the **DUO TWO STEP AUTHENTICATION** process.

Click on **Student Center** (it will load in a new tab or window).
In the **Academics** section, click on the small dropdown arrow next to **other academic** and choose **Class Schedule**, then click the **blue circle**.

Choose the **Semester** and then click **Continue**.

Click on **Book List** and a new page will open.
You may have to give your browser permission to open pop-ups for the bookstore window.

The new window will show all of your courses that have books assigned to them already (you may have to check back a couple of weeks before classes start to make sure new book requirements haven’t been added).

Look through the choices and use the dropdown menu to choose the book condition and then click the VIEW button to see all the details at the seller’s website where you will be able to complete your purchase.

Buy your book(s) and complete the checkout process at the seller’s website.