Medical Scribe

One-Year Certificate Program
Medical Scribe

The one-year medical scribe certificate prepares students for health information management techniques as they relate to data entry and structure of the electronic health record is a medical scribe. A medical scribe works in “real time” with the clinical practitioners (commonly the physician provider) to enter the data obtained through observation and calculation throughout the face-to-face patient encounter. The data entry screens differ according to vendor for the electronic health record platform, but follow a template “point and click” system for most required elements of medical reporting, such as history and physical exams, progress notes, and e-prescribing. The general benefit and objective of the medical scribe position is to eliminate the time necessary for the physician to enter this information into the data collection system him/herself, and therefore increase patient contact time during the encounter.

The need for more detailed documentation in health care has expanded the time necessary to capture that information, thus necessitating health care providers to use medical scribes to provide the technical support required to document the encounter. A medical scribe:

- Assists the provider in navigating the electronic health record
- Responds to requests and messages from the provider using the electronic health record
- Locates information for review from previous notes, tests and laboratory results, etc.,
- Enters information into the health record as directed by the provider
- Researches information requested by the provider

Career Opportunities

The role of the scribe may differ dependent upon the provider and the health care setting. Scribes can be found in multiple settings including physician practices, hospitals, emergency departments, long term care facilities, public health clinics and ambulatory care centers. They can be employed by the health care organization, physician, practitioner or may work as a contracted service.

The program is arranged so that credits received in a one-year program may be transferred if a student decides to pursue a two-year degree in an associate of technical studies or an associate of applied science in health information management technology. To receive the medical scribe certificate, the student must have at least a 2.0 grade point average for all work attempted.

Curriculum

Students develop the skills necessary to effectively manage database application software, word processing and spreadsheet techniques. The students are taught to increase their productivity by integrating these applications to produce medical documents necessary for continuity of care. In addition, students acquire written and oral communications skills needed to succeed in health care

One-Year Certificate Program

English (3-6 hours)
Communication (3 hours)
Core Foundation Courses
Computer Science Technology (7 hours)
Anatomy and Physiology (5 hours)

Technical Study Courses

Health Information Management Technology (9 hours)
Allied Health (4 hours)

For Further Information

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Your University Opportunity

BGSU Firelands, located in Huron, Ohio, is a regional campus and one of the seven undergraduate colleges of Bowling Green State University. We offer many of the advantages and resources of a major university, but in a smaller, more personal environment.

Generally, students are able to complete at least two years of coursework toward most of the 200-degree programs at BGSU before transferring to the main campus, or to another college or university.

BGSU Firelands offers students a wireless environment campus wide. Kiosks and public-access computers located in most campus buildings provide easy Internet access. In addition, there are several on-campus computer labs with a variety of computers and software programs.

The library, containing more than 30,000 volumes, is computer-linked to the more than 4 million items available through BGSU’s libraries to provide excellent research opportunities.

Academic advisors work individually with students to plan their degree programs and small class sizes allow students to have close, personal contact with their professors. Free tutoring is readily available through the Teaching and Learning Center.

NOTE: Information in this guide is subject to change without notice. To learn more about the official program of study for Health Information Technology, please check the undergraduate catalog online at www.bgsu.edu/catalog/FIR/FIR22a.html