

<b>BGSU Firelands</b>		College Council
Governance Document Procedure	College Council	Recommendations
Approved by:	Date Revised 2-20-07	<b>FC 3022</b>

**PURPOSE**

Defines procedures for addressing issues, voting and transmitting recommendations.

**PROCEDURE**

- Committees            submit changes pertaining to policy.
- Council                refers formulation (or reformulation) of policy to appropriate committees for deliberation, if necessary.
- Council                approves policy matters by a 2/3 vote of the entire membership.
- Chair                    transmits action on policy matters to the Dean and appropriate agencies within the College, including the faculty, which has the right to review.
- Administration        responds to Council in writing within 14 days.
- Faculty                 may bring the issue before the entire faculty for review and possible reconsideration. A petition of 20% of the faculty must be filed with the Faculty Chair within 10 class days of the publication of the minutes of the meeting at which the Council took the action. A simple majority of the total membership of the faculty organization will be necessary to rescind an action of the Council.
- Dean                     forwards approved policy recommendations to the Provost/VPAA.

**REFERENCES**

Academic Charter:  
Article IX, Section G        *Councils and Committees of an Undergraduate College*