

<b>BGSU Firelands</b> Governance Document Policy	Academic Committees	College Promotion Tenure Review Committee (CPTRC)
Approved by:	Date Revised 09/29/09	<b>FC 4511</b>

**PURPOSE**

Describe the activities of the College Promotion Tenure Review Committee (CPTRC) in carrying out the College-wide policies and procedures regarding tenure and promotion.

**Voting Members:**

Two tenured faculty members from each department

Elected by the entire faculty of the department

Elected for two academic years on a staggered term basis

Department chair is ineligible, unless there are extenuating circumstances.

One senior lecturer from each department

Elected by the entire faculty of the department

Elected for two academic years on a staggered term basis

Department chair is ineligible, unless there are extenuating circumstances.

This member will only participate in and vote on review of non-tenure track faculty.

A tenured or probationary alternate may be elected by the department in the event of a promotion review of a CPTRC member.

A department may elect a member from a different department when the electing department has no member qualified to serve in the designated capacity.

**POLICY**

Oversees the review, including both substantive and procedural matters, of faculty requests for tenure and promotion.

CPTRC recommendations are forwarded to the Dean.

Assists the departments in elaborating Academic Charter criteria for promotion and in defining the appropriate format and evidence for the dossier.

Approves departmental criteria and procedures for evaluation. CPTRC recommendations are forwarded to the Dean, and then to the Provost/VPAA.

Formulates any college-wide elaborations upon the tenure and promotion criteria set forth in the Academic Charter.

College-wide elaborations on tenure must be approved by an absolute majority of the tenured faculty of the college.

College-wide elaborations on promotion must be approved by an absolute majority of the faculty of the college.