

BGSU Firelands		
Governance Document Procedure	College Council	College Council Agenda
Approved by:	Date Revised 2-20-07	FC 3021

PURPOSE

Defines procedures used by College Council in the preparation of the Agenda.

PROCEDURE

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| Faculty members | submit items for discussion by the Council by contacting the Faculty Chair in writing. |
| Committees | submit changes pertaining to academic policy. |
| Faculty Chair
Dean | discuss items to be included in the agenda. |
| Faculty Chair | prepares the agenda and makes agenda available to all members prior to the meetings. |