

<b>BGSU Firelands</b>		
Governance Document Policy	College Council	College Council
Approved by:	Date Revised 2-20-07	<b>FC 3011</b>

**Voting Members:**

Dean  
Associate Dean(s)  
Chair of the Faculty  
Faculty Secretary  
Department Chairs  
Faculty Senate Representative who is on the Senate Executive Committee  
Faculty Representative to Undergraduate Council  
3 faculty members-at-large, one from each department  
1 representative from the administrative staff as selected by that body  
1 representative from the classified staff as selected by that body  
1 representative from the recognized student organization

**Number of Voting Members**

Each department shall have at least 2 persons on College Council, including the department chair.

If the above membership of the Council numbers fewer than 14 persons, additional faculty members-at-large shall be elected by the faculty.

**POLICY**

Serves as the executive committee of the faculty, with the authority to act on its behalf on matters pertaining to academic policy and the maintenance of a scholarly environment.

Oversees the development and approval of academic policy within the College when such policy is initiated by committees of the College.

Serves in an advisory capacity to the Dean on all other pertinent matters.

Participates in the evaluation of the Dean.

Meetings

Shall be held at least once a month during the academic year.

Shall be open unless executive session is declared.

Shall be conducted according to *Robert's Rules of Order*, with disputes handled by the Parliamentarian who will be appointed by the faculty chair from among the members of College Council.

Shall have its minutes distributed to college faculty and staff within 10 class days of its meetings.

**REFERENCES**

Academic Charter:

Article IX, Section G      *Councils and Committees of an Undergraduate College*