**PURPOSE**
Describes policy pertaining to the Capital Improvements Advisory Committee’s role in identifying, reviewing, prioritizing, and recommending capital improvement projects and project requests through the various departments and divisions of the college.

**Voting Members**
Election of all representatives shall occur no later than September 1 each year. Terms begin immediately following election.

**Members by position:**
Director, Budget and Operations  
Director, Technology Support Services

**Representatives:**
One elected representative from each academic department for a two-year term  
Two elected representatives from Classified Staff for a two-year term  
One elected representative from Administrative Staff for a two-year term

**POLICY**
The committee shall play an appropriate role in advising the Dean on matters pertaining to capital improvement projects and facilities utilization.

The committee serves in an advisory capacity to the Dean.

Makes recommendations to the Dean on short term priorities and long-term goals for capital improvement projects.